



# CATHOLIC DIOCESE OF TOOWOOMBA

## Privacy Sacramental Collection Statement and Consent

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### Privacy Sacramental Collection Statement

The Collection Statement is a requirement of the Australian Privacy Act and contains details about how the Catholic Diocese of Toowoomba (we, us or our) may collect, hold, use and disclose personal information about you.

We usually collect personal information from you through your interaction at religious functions and activities, and with our education, welfare and community service, and as required, through your completion of application and registration forms. This collection may be in person, over the internet, via email or through a telephone conversation with you.

We collect your personal information to comply with legal and regulatory requirements, to fulfil our mission and directions, to administer the sacraments and to provide pastoral care. We may also use the information you provide to contact you about other services we offer and about fundraising efforts. If the information you provide is inaccurate or incomplete, we may not be able to provide you with the services you seek.

We only disclose personal information about you for purposes reasonably required for the performance of our religious functions and activities and to our education, welfare and community services. Generally, we only disclose personal information to overseas parishes for the purpose of recording sacraments in accordance with Church law and with your consent.

For more information about how we handle your personal information, including how to access and correct it, how to make a complaint and how we handle complaints see our Privacy Policy available at [www.twb.catholic.org.au](http://www.twb.catholic.org.au) or contact the: Privacy Officer, PO Box 1262, Toowoomba QLD 4350 or email: [privacyofficer@twb.catholic.org.au](mailto:privacyofficer@twb.catholic.org.au)

### Consent to Overseas Disclosures

If you were baptised overseas, we are required by Church law to advise that overseas parish of other sacraments you have received. By giving us the personal information, you are providing consent for us to disclose that information to the overseas parish.

Recipient Overseas Parish and Country: \_\_\_\_\_

\_\_\_\_\_

Name/s of individual/s, and or name of parent or guardian providing consent on behalf of a minor:

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I/We consent to the disclosure of personal information to the overseas parish as above for the propose of recording sacraments and that I/we acknowledge that we are aware that the overseas recipient may not be bound by laws which give the same level of protection for personal information as the Privacy Act 1988 (Cth) and agree the Diocese of Toowoomba will not be responsible for any breach of privacy.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_