



Parish: _____

Our Parish takes a zero tolerance approach to all forms of abuse.

National Catholic Safeguarding Standards & Criteria	In place	Under way	Yet to do
1 Child and Adult at Risk Safeguarding is embedded in the parish's leadership, governance and culture.			
The Parish has adopted the Diocesan Safeguarding Policy (April 2023)			
The Parish has implemented the Diocesan Safeguarding Code of Conduct (April 2023)			
The Parish Safeguarding Commitment Statement poster, the National Catholic Safeguarding Standards (Ed2) poster, the Parish Safety poster (including the Parish Safeguarding Contact), are displayed on Church and Parish noticeboards.			
These three Safeguarding documents are displayed in the Parish website and in social media accounts (<i>where they exist</i>). Links are provided to the Diocesan Safeguarding Policy (April 2023) and other Safeguarding Resources on the Diocesan website.			
These three Safeguarding documents are published at least annually in the Parish Newsletter.			
2 Children, Young People and Adults at risk are informed about their rights, participate in decisions affecting them, and are taken seriously.			
Information about being safe is readily available to Children, in age and culturally appropriate formats, and to Adults at risk.			
Activities for Children and Adults at risk periodically include discussion of their right to be and feel safe and who to talk to if they have concerns.			
3 Families, carers and communities are informed and involved in promoting child safeguarding.			
Families and carers are informed about the Diocesan Safeguarding Policy (April 2023) and its procedures and practices, available in readily accessible formats.			
Families and carers are encouraged to contribute to Safeguarding practices by participating in activities for Children and Adults at risk.			
Families and carers have opportunities to provide feedback and suggestions about Parish Safeguarding practices.			
4 Equity is upheld and diverse needs respected in policy and practice.			
The Diocesan Safeguarding Policy, as implemented in the safeguarding practices of the Parish, is responsive to the diverse needs of Children and Adults at risk.			
In developing its Safeguarding practices the Parish engages with local members or representatives of relevant cultural and special needs groups.			
5 People working with Children and Adults at Risk are suitable and supported to reflect child safeguarding values in practice.			
The Parish has appointed a Parish Safeguarding Contact and advertises her/his contact details on noticeboards, websites, and newsletters.			
Clear descriptions of activities involving Children or Adults at Risk are developed and provided to appointed personnel, employees and volunteers.			
Safe recruitment and selection processes, including referee checks, are applied to employee and volunteer appointments in Child and Adult at Risk ministries.			
Parish Leadership is responsible for discerning the suitability of those offering to work in ministries involving Children and Adults at Risk. Blue Cards and Police Checks establish eligibility; Parish leadership discerns suitability. Parish Priest/Leader and Parish Council understand this responsibility.			
A Volunteer Application/Declaration Form is completed and filed for all volunteers in all Parish Ministries (<i>existing practice</i>).			
Each Volunteer is noted on a Parish Volunteer Register (<i>existing practice</i>)			
Appointed personnel, employees and volunteers involved in ministries with Children and Adults at Risk have received a copy of the Diocesan Safeguarding Code of Conduct and a signed copy of this Safeguarding Code is filed in the Parish Office.			
Priests, employees and volunteers who engage with Children and Young People hold a current Blue Card or Exemption Card.			

The Parish Blue Card Register is completed accurately and Blue Card currency is managed through an annual review by the Parish office.			
Priests, employees and volunteers engaging with Adults at Risk hold current Police Checks (Criminal History Checks).			
A Register of current Police Checks is maintained by the Parish. Dates for renewal of Police Checks are determined by the Parish.			
All Parish personnel responsible for activities involving Children or Adults at Risk have received relevant training.			
Priests, employees and volunteers who engage with Children and Adults at Risk participate in a Safeguarding Induction program and participation is recorded.			
6 Processes for raising concerns and complaints are responsive, understood, accessible and used by Children, Young People and Adults at risk, families, carers, communities and Parish personnel.			
The Parish has been informed of processes for handling concerns, disclosures, allegations, or complaints of abuse of Children and Adults at Risk. These processes are outlined in the Diocesan Safeguarding Policy (refer pages 5-8).			
The Parish website (<i>if existing</i>) includes information on the Diocesan Safeguarding Policy (April 2023) and on contact details for support in handling safeguarding concerns.			
The Parish Safeguarding Contact and office staff are familiar with Incident Reporting processes and where to access relevant documents.			
Records of reported Safeguarding Incidents are filed and maintained securely.			
7 Personnel are equipped with knowledge, skills and awareness to keep children and Adults at Risk safe through information, ongoing education and training.			
All Parish personnel, appointed, employed and volunteer, working with Children or Adults at Risk, complete Safeguarding Induction within two weeks of commencement.			
All Parish personnel, appointed, employed and volunteer, working with Children or Adults at Risk, complete online training (SALT) within four weeks of commencement.			
All Parish personnel, appointed, employed and volunteer, working with Children or Adults at Risk complete refresher training at least every two years, preferably each year			
Records of induction and training are maintained and checked to ensure currency of personnel working with Children or Adults at Risk.			
8 Physical and online environments promote safety and contain appropriate safeguards to minimise the opportunity for Children and Adults at risk to be harmed.			
All Parish personnel, appointed, employed and volunteer, working with Children or Adults at Risk understand the need for all activities to be risk assessed.			
Risk assessments and risk management plans are developed, implemented, and filed for all activities involving Children or Adults at risk.			
The two-adult rule is applied to activities involving Children or Adults at risk.			
One-to-one engagement between an adult and a Child or Adult at Risk is conducted in an open or visible space, within clear line of sight of another adult.			
Appropriate checks are implemented to ensure that third parties using Parish facilities (such as the Parish hall) make appropriate provisions for safeguarding.			
9 Entities regularly review and improve implementation of systems for keeping Children and Adults at risk safe.			
Parish efforts to implement the National Catholic Safeguarding Standards (Ed2) are reviewed annually by the Parish Council.			
Safeguarding issues, including incident reports, with appropriate confidentiality, are reported to and reviewed by the Parish Pastoral Council.			
10 Policies and procedures document how the parish is safe for Children and Adults at risk.			
Parish efforts to implement the Diocesan Safeguarding Policy for Children, Young People and Adults at Risk (April 2023) are reviewed annually by the Parish Council.			
Appointed personnel, employees and volunteers are encouraged to provide feedback on policies and procedures on safeguarding of Children and Adults at Risk.			
Completed by:		Date:	/ /
Phone:		Email:	